



Setting up your fundraising page on Just Giving

1. Go to <https://www.justgiving.com/campaign/step-forward-for-Jacari>
2. Click on the orange “Start Fundraising” button.

The screenshot shows the Just Giving website interface. At the top, there's a navigation bar with 'JustGiving', 'Menu', 'Start fundraising', 'Search', 'Log in', and 'Sign up'. The main content area features a large yellow banner with a photo of a teacher and two children, and a row of colorful sneakers. To the right, it displays '£0 raised' and buttons for 'Give Now' and 'Share'. Below the banner, the charity name 'Jacari' and campaign title 'Step Forward for Jacari' are shown, along with a description: 'Help us raise funds to provide essential tutoring for refugee, asylum-seeking and migrant children by completing a set number of steps in the month of May. You can choose the number of steps and do it by walking, running or even doing housework!'. A 'Start fundraising' button is prominently displayed in orange.

3. Sign up for a Just Giving account or log-in if you have an existing account.
4. When asked “What are you raising money for?” select “A charity”.
5. Search for “Jacari”.
6. Select “Step Forward for Jacari”
7. When asked “What are you doing?” choose “fitness at home” and click “start”

This screenshot shows the 'What are you doing?' selection screen during the fundraising page setup. It is labeled 'Step 2 of 3'. At the top, it says 'You're raising money for Step Forward for Jacari run by Jacari'. Below this, there are four options, each with an icon, a title, a description, and a 'Start' button:

- Emergency aid**: Raise money during an emergency (e.g. Covid-19 outbreak).
- Fitness at home**: Set yourself a physical challenge and track your progress with Strava.
- Virtual gathering**: Use live streaming or video calls to host an online quiz or social events.
- Gaming**: Take part in a sponsored gaming marathon or competition.

8. Complete “Tell us more about your activity” - choose “something else” and write “step challenge” in the box. You don’t need to include a date

9. Choose how much you are aiming to raise. We don’t have a set target so choose something that is realistic and comfortable for you. You can change your target at any time.

10. Personalise your page:

- a) Choose your own event name e.g. Natasha’s Stepping Forward for Jacari
- b) Say why you are fundraising for Jacari. We’ve already written some text for this but you may want to add your own words.
- c) You can personalise your fundraising page web address if you want to e.g. www.justgiving.com/fundraising/natasha-steps-forward
- d) Add a page cover - you can use the picture we’ve included or personalise it with your own photo.

11. Opt-in to receive updates from Jacari. We’ll contact you during the challenge and also send you our monthly e-newsletter.

12. Your fundraising page is now set up and should look like this:

The screenshot shows a JustGiving fundraising page. At the top, the JustGiving logo is on the left, and 'Menu' and 'Start Fundraising' are in the middle. On the right, there is a search icon and a user profile for 'Natasha'. Below the header is a button that says 'Edit your page'. The main content area features a large yellow banner with a photo of a man and two boys. Below the photo are icons of various shoes. To the right of the banner, there are buttons for 'View gallery' and 'Change cover'. Further right, a progress indicator shows '0%' raised of a '£200 target'. Below this is a blue 'Give Now' button and a white 'Share' button. The page title is 'Natasha's Stepping Forward for Jacari' by Natasha Wooldridge. It is categorized as a 'Step challenge' and has a 'Create a team' link. A description for 'Step Forward for Jacari' explains that it is run by Jacari to provide essential tutoring for refugee, asylum-seeking and migrant children by completing a set number of steps in the month of May. The charity registration number 1177211 is listed at the bottom.

Editing your Just Giving page

There are a few things you may want to edit on your page. Click on the Edit your page button at the top of the page.

1. Page title

You may want to personalise this. .

2. Fundraising target

You can increase or decrease this at any time.

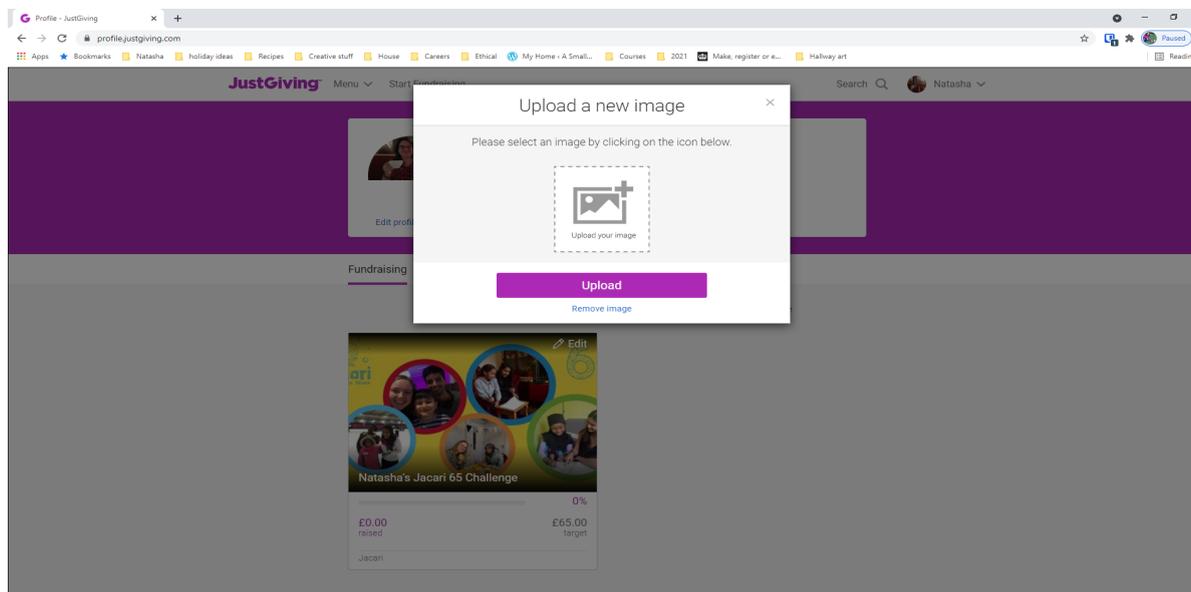
3. Your story

We've written about Jacari here but you may wish to personalise this so your friends and family understand your motivations for raising money for Jacari. For example: *I volunteered for Jacari / am currently volunteering for Jacari and helping provide free tuition to refugee, asylum-seeking and migrant children with EAL is important to me. I want to get back into walking and raise money for an important cause at the same time.*

Adding your photo to your Just Giving Profile

If you set up a new Just Giving account, you can go to the Profile section to add a photo of yourself.

1. Click on your name in the top right corner and select Profile from the menu.
2. Click on "Edit profile picture".



3. Upload a picture of yourself from your photos on your computer.