Setting up your fundraising page on Just Giving

1. Go to https://www.justgiving.com/campaign/step-forward-for-Jacari

2. Click on the orange "Start Fundraising" button.

3. Sign up for a Just Giving account or log-in if you have an existing account.

4. When asked "What are you raising money for?" select "A charity".

5. Search for "Jacari".

6. Select "Step Forward for Jacari"

7. When asked "What are you doing?" choose "fitness at home" and click "start"

8. **Complete "Tell us more about your activity" - choose "something else" and write "step challenge" in the box. You don't need to include a date**

9. **Choose how much you are aiming to raise. We don't have a set target so choose something that is realistic and comfortable for you. You can change your target at any time.**

10. **Personalise your page:**

    a) Choose your own event name e.g. Natasha's Stepping Forward for Jacari
    b) Say why you are fundraising for Jacari. We've already written some text for this but you may want to add your own words.
    c) You can personalise your fundraising page web address if you want to e.g. www.justgiving.com/fundraising/natasha-steps-forward
    d) Add a page cover - you can use the picture we've included or personalise it with your own photo.

11. **Opt-in to receive updates from Jacari. We'll contact you during the challenge and also send you our monthly e-newsletter.**

12. **Your fundraising page is now set up and should look like this:**

Editing your Just Giving page

There are a few things you may want to edit on your page. Click on the Edit your page button at the top of the page.

1. **Page title**
   You may want to personalise this. .
2. **Fundraising target**
   You can increase or decrease this at any time.
3. **Your story**
   We've written about Jacari here but you may wish to personalise this so your friends and family understand your motivations for raising money for Jacari. For example: *I volunteered for Jacari / am currently volunteering for Jacari and helping provide free tuition to refugee, asylum-seeking and migrant children with EAL is important to me. I want to get back into walking and raise money for an important cause at the same time.*

Adding your photo to your Just Giving Profile

If you set up a new Just Giving account, you can go to the Profile section to add a photo of yourself.

1. **Click on your name in the top right corner and select Profile from the menu.**

2. **Click on "Edit profile picture".**
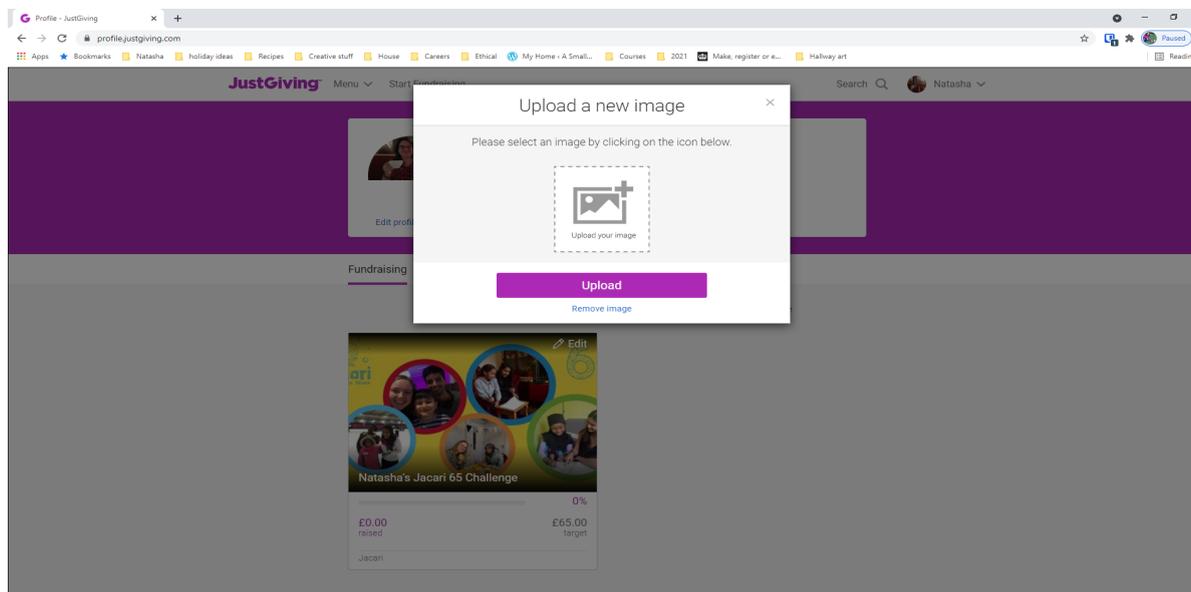
3. **Upload a picture of yourself from your photos on your computer.**