

Co-President / Teaching Lead

In addition to the role description for Teaching Officers, the Co-President/Teaching Lead will have responsibility to coordinate and manage the teaching team, ensure that team members feel supported in their projects and report to the staff coordinators about team projects.



Additional responsibilities:

- *Setting targets and working with the committee to deliver them*
- *Supporting recruitment team members with their activities, helping out if and when needed and managing any problems within the group.*
- *Responding quickly and creatively to issues*
- *Promoting Jacari's reputation with the university and local community*
- *Chairing weekly committee meetings alongside the Co-President/Volunteer Lead (in person or on Zoom as COVID restrictions allow)*
- *Reporting to the Jacari Coordinator(s) on a regular basis (mainly via email/phone)*

Person Specification:

Essential:

- *Excellent organisation and communication skills*
- *Strong leadership skills*
- *Enthusiasm for Jacari and a passion for tackling educational inequality*
- *Experience managing a team or leading a group*

Desirable:

- *Confident public speaker*
- *Project management experience*
- *Experience working with charities*
- *Ambitious ideas for the future of the society*