

## **Board Members, Charity Football League**

**The Charity Football League raises money for charity by running football leagues in the Oxford area. The League is currently looking for a volunteer Chair of the Board of Directors, and additional volunteer Directors, to support the board in creating and implementing a strategy that will see the league grow beyond Oxford and raise more money for charity.**

These roles are an exciting opportunity to be part of a social enterprise that raises money for charity while bringing together people in the local community through football played in the right spirit. We are looking for someone with a level of experience in developing strategies or managing a group of people to deliver on a goal. You may have line manager experience, or expertise across a range of functions. Experience of working with charities and social enterprises is of advantage but not essential.

### **About the Charity Football League**

The Charity Football League was set up in 2012 as a social enterprise to raise money for [Jacari](#), a local education charity working with young children who do not speak English as their first language and are at risk of missing out on achieving their potential. Jacari recruits and trains volunteer tutors to support these children, improving their English, enabling them to fulfil their potential and better integrate into the community.

9 years after later the Charity Football League has raised over £70,000 for Jacari. Our vision is eventually to grow the Charity Football League beyond Oxford, running competitive leagues throughout the country, bringing people together through football and raising money for charity.

While unpaid, volunteering for the Charity Football League is an exciting, enjoyable and invaluable opportunity to work in a fast growing and small social enterprise, gaining exposure to and experience within a small business. Plus, the volunteers' work is crucial in raising vital funds for Jacari.

### **The Chair of the Board's duties include:**

- Directing activities of the organisation while ensuring bottom-line profitability
- Ensuring regular monthly board meetings
- Communicate league developments and achievements to the board and shareholder
- Develop reporting tools to monitor the ongoing performance of the organisation
- Plan cost-effective business strategies and ensure the board are resourced to deliver strategies
- Maintaining and monitoring budgets to make sure that the organisation operates efficiently from a financial perspective
- Manages the board, ensures the board is trained sufficiently to perform duties

### **We are also recruiting the following additional Director Roles:**

- **Finance Director:** maintain financial oversight, set budget, monitor league health and respond to changes in financial circumstances, reporting to board and shareholders, oversee timely filing of accounts
- **Brand and marketing Director** – set league marketing strategy to build a sustainable brand, oversees the implementation and review of the marketing strategy, report on progress to board
- **HR Director** – management of league employees and payroll, ensure league compliance with HMRC and Companies' House, ensure GDPR compliance
- **Football Services Director:** Manage relationships and partnerships with county FAs, Organisation and delivery of leagues and cups, Lead and manage Disciplinary Investigations, Manage the rules and code of conduct for the leagues, Managing the part time paid staff member(s) - Game night Coordinator and League Administrator - , develop services to meet the needs of players, identifying new league opportunities.

### **All directors have the following duties:**

- Set and review the league's strategy with the aim of running an inclusive and competitive football leagues that raises money for charity
- Work to ensure the successful running and management of the league

### **Required experience/ skills:**

- Strong organisational and communication skills
- Initiative, enthusiasm and a willingness to learn
- Experience managing a range of tasks

### **Desired experience:**

- Passion for football and community projects
- Experience developing and delivering on strategies
- Line-management experience
- Understanding of the third sector and grassroots football

### **Practical considerations**

- Salary: nul, the role is voluntary
- Time commitment: approx. 2 hours per week
- Start Date: Immediate start - ASAP (August/early September 2021)
- Location: Ideally Oxford-based, but all work can be done remotely

### **How to apply**

Email your CV and a brief expression of interest to both [rob.bentil@charityfootballleague.co.uk](mailto:rob.bentil@charityfootballleague.co.uk) and [freya@jacari.org](mailto:freya@jacari.org). We will contact you for a discussion over zoom.

